

KUEHNE+NAGEL



EXHIBITION TARIFF 2019

Sofia Tech Park Fair Ground



Kuehne + Nagel EOOD
KN Expo & Event Logistics
64 Christopher Columbus Blvd.
BG – 1528 Sofia

I. General

§ 1

The following on-site handling rates include all forwarding and handling services performed by Kuehne+Nagel Bulgaria as official contractor of Collider Climbing EOOD for the World Indoor Climbing Summit (WICS). The exhibition forwarder appointed by WICS as official contractor has the sole handling right within the Sofia Tech Park Fairground, i.e. transport of exhibition goods and stand-fitting materials etc. to and from the stands, incl. the disposal of the necessary technical equipment as well as customs clearance procedures for temporary and/or permanent importations. The rates for any services not listed herein shall be in line with accepted market rates for the forwarding and storage of goods, or else in accordance with separate agreements to be made between the ordering party and the forwarding agent.

§ 2

The following rates represent maximums for each task listed, and are subject to VAT. All charges and expenses are payable according to this tariff upon completion of the particular service. The exhibition forwarding agents are authorized to demand a deposit or advance payment for all services ordered under this tariff. Due within 14 days from date of invoice. The forwarding agent reserves the right to change the payment terms with prior notice

§ 3

For all service orders fulfilled by Kuehne+Nagel Bulgaria, the latest version of the General FIATA Model Rules for Freight Forwarding services shall apply. These limit in part II The Freight Forwarder's Liability the legal liability for damage to goods in the case of damage to goods whilst in care of a forwarder to SDR 2/kg.

www.fiata.com

§ 4

The exhibition forwarder's liability ends with the delivery of the exhibition goods or empty packing materials to the exhibitor's booth, even if the exhibitor or his representative are not present. With regard to the return transport said liability is only resumed with the collection of the exhibition goods from the booth, even if the shipping documents were delivered to the exhibition forwarder's office prior to the collection. Further valid, are the rules and regulations which are issued by the organizer for each specific event. Each exhibitor should make sure that all shipments are covered by a fully comprehensive insurance policy. It is strongly recommended that exhibition cargo is insured for transit to Sofia, for the duration of the show and possibly for return transportation

§ 5

Empty packing materials will be collected and stored by the contracted forwarding agent only upon specific order. If there are empties still inside the halls prior to the opening of an event the exhibition forwarder is authorized to remove them upon the organizers request, even if no explicit order was given by the exhibitor. The charges incurred are for the exhibitors account. Empty packing materials will be insured by the exhibition forwarder only upon specific written order. Only empty packing materials can be regarded as "empties". No liability will be accepted for possible contents. A smooth and rapid redelivery after the closing of an event can only be guaranteed if the empties were handed over to the exhibition forwarder in an orderly packed condition (i.e. cases, crates and cardboard boxes must be closed, all loose pieces must be tied up) and clearly marked with the exhibitor's name, hall and booth number.

§ 6

Insurance for the transport, storage or exhibiting of goods is only taken out by Kuehne+Nagel Bulgaria if explicitly requested to do so by the exhibitor. Lacking such insurance, then shipments remain uninsured. In view of existing legal and contractual limitations to liability, exhibitors are strongly recommended to have their forwarding agent or Kuehne+Nagel Bulgaria take out appropriate transport, storage and/or exhibit insurance

§ 7

All claims must be reported to the exhibition forwarder's office in written form and immediately upon receipt of the exhibition goods.

§ 8

On the exhibition grounds, only Kuehne+Nagel Bulgaria are permitted to use materials handling equipment.

§ 9

The list of the forwarding charges will enter into force from 01.01.2019 and ends on 31.12.2019. Legal VAT, if applicable, will be shown separately on the invoice.

II. SHIPPING GUIDELINES

BUILD UP 18.06.2019 from 09.00h until 18.00h
BREAK DOWN 21.06.2019 from 17.00h until 20.00h

1. Contact details and location

1.1. Contact persons

knbg.exposervice @kuehne-nagel.com

Kalin Zlatanov

Mobile +359 895 55 28 08

e-mail : kalin.zlatanov@kuehne-nagel.com

Mariya Milusheva

Mobile +359 894 520 090

e-mail: mariya.milusheva@kuehne-nagel.com

1.2. Location

Kuehne+ Nagel Bulgaria office and warehouse physical address:

Sofia Airport Center

Logistics Building 3

Office : Suite 100

Warehouse : Ramp 17

64 Christopher Columbus Blvd.

2. Booking our services

2.1 Transport/ Unloading / Loading

For bookings (e.g. Transport to / from the exhibition, handling of empty and full packing material, forklift orders, crane orders and so on), we kindly ask you to use the attached order form (page 9 / Exhibition Tariff).

2.2 Storage of empty and full packing

To finally confirm and arrange storage of **empty packing**, please call our on-site delegates. We will pick up crates, boxes and every other sort of packing and deliver it back, automatically in the evening / night at the end of the fair. Please calculate with enough time for the return of the packing material to the stand.

We cannot accept any liability for items – intentionally or unintentionally - left in packing. Please give us such items (so called **full packing**) separately with appropriate instructions. Stored full packing will be delivered only on exhibitor's request. We can also store all fair supplies (such as advertising materials) and deliver daily on request.

3. Time schedule

To ensure on time deliveries, it is imperative that the shipments meet the deadline. Failure to comply with the latest arrival dates could result in non-delivery / late arrival / extra charges.

Arrival Airfreight shipments at Sofia Airport (SOF)

12.06.2019

In case you cannot meet the above mentioned deadlines, please inform us as soon as possible.

4. Marks, Documentation and Transport information

4.1 Consignee Address for AIR / SEA / TRUCK

To ensure a smooth inbound handling, please use the below shipping marks for all shipping documents such as Bill of Lading, AWB, Express Courier waybill or CMR.

Consignee: Collider Climbing EOOD
Sofia 1784
111B Tsarigradsko shose Blvd

Notify Party: KUEHNE + NAGEL EOOD
KN Expo & Event Logistics
Sofia Airport Center
Logistics Building 3 / Suite 100
64 Christopher Columbus Blvd.
1528 Sofia ,Bulgaria
Attn: Kalin Zlatanov/ Mariya Milusheva

Service on Waybill: "FREIGHT PREPAID"

Cargo despatched under "freight collect" basis will be paid on your behalf plus 10% outlay commission! Additional charges will apply for wrong consignee details!

4.2 Marks per piece

Please use the attached KN-Expo label or one of your / your partner's labels to mark the pieces. Furthermore, we suggest to use at least 2 labels per case. In addition to above mentioned label, the following special marks should designate your cases, as far as necessary:

- Maximum weight of shipment – 500 kg/ shipment due to floor surface specifics.
- **"FRAGILE"**-Labels on all sides. And **"THIS SIDE UP"**-Labels on 2 sides.
- Of course other specific marks such as **dangerous goods** have to be on the cases as well. Dangerous Goods need to be packed in appropriate packing and separately from the rest of the shipment.

4.3 Documents for customs clearance

For temporary or final customs clearance, please provide the following documents (copies are needed in advance, along with your booking):

Bill of Lading, AWB, Express Courier waybill or CMR
Commercial or Performa-Invoice as well as Packing List
If applicable: Certificate of Origin (Form-A), EUR.1, A.TR, Fumigation Certificate, DGR certificate)

The **Invoice** must contain following information:

- Name of the Exhibition, Location as well as Hall and Booth No.
- Shipper and Consignee Address
- Detailed description of the goods (incl. serial and model number/s)

- **VERY IMPORTANT:** Customs codes / H.S. numbers
- Value per every single item as well as total value
- Shipping term: **DAP Sofia**
- Country of origin or manufacture
- Number of pieces, dimensions and weight
- Place, Date, Signature and Stamp

Please categorise the goods into exhibits, display or stand building materials and brochures, gifts or other give-away items. As brochures and give-aways are usually exempt from import duties and taxes. A valid EORI number must be added in both transport order and commercial invoice. For any consequences due to not providing this EORI number in time, we as Kuehne+Nagel are not liable.

4.5 Terms of delivery

All shipments have to be sent on a **freight prepaid** basis to the above mentioned air and seaports or to our warehouse. Shipments which are not shipped as freight prepaid, will **NOT** be accepted.

4.6 Courier service

Please note, if you plan to use the services of a courier company (such as UPS, TNT, etc.) these companies are not able to issue a temporary import bond for your materials. They can only arrange final import customs clearance, where tax and duties will be applicable. If you intend to send the shipment back after the show, please inform the courier company to get in touch with us beforehand. Then we could do the temporary import bond / customs clearance. In this case you need to consign the goods to our warehouse for customs procedure (see "addressing"). Based on our experience it is generally advisable to send your cargo to our warehouse to ensure your goods will be delivered to your stand. You will be liable for all customs and handling charges.

5. Import restrictions

Import of **Dangerous Goods** to an exhibition is restricted. Therefore it is essential to contact us beforehand, if you are planning to ship Dangerous Goods as per ADR / RID / IMO or per IMDG-Codes or per IATA-DGR or other applicable DGR. For further inquiries or specific information, please do not hesitate to contact us.

6. Packing

- It is essential that each exhibitor ensures, the cases utilized to transport their exhibits and displays, are of sufficient strength and are waterproof.
- Cases should be constructed with sturdy bases, have pre-fabricated sections and have been built as a bolted returnable container.
- For heavy goods, the exhibits must be fixed on a base plate, to position it with a forklift on the booth.
- The risk of damages and losing cartons is very high in case of sending single cartons on a pallet without proper packing. Therefore we suggest to send only closed and sturdy cases.

7. Payment

Inbound and outbound charges including customs duty deposit and other mentioned charges as per tariff or agreement has to be paid to us by bank transfer prior to the clearance/arrival of the shipment.

III. Exhibition Handling Tariff

1. Landfreight

Note: All additional charges (e.g. for scheduling or communications) are already included in the listed rates.

- | | | |
|------|---|---------------------------------|
| 1.1. | Unloading and arranging of goods at the forwarding agent's warehouse; short term storage for up to a max. of 5 days; transport to exhibitor's stand | 39,00 € / 100 kg |
| 1.2. | Transport from exhibitor's stand to the forwarding agent's warehouse, short term storage for up to a max. of 5 days; loading of goods onto forwarding vehicle for shipping | 39,00 € / 100 kg |
| 1.3. | Min. charge per shipment
Freight requiring
max. of 500 kg per parcel *
<i>* Heavier shipments cannot be unloaded in the event hall due to floor surface specifics.</i> | rate for 200 kg
1m³ = 250 kg |
| 1.4. | Long-term storage (6 days or longer) | on request |
| 1.5. | On-site delegation fee | 25,00 €/ day |

2. Airfreight

The following services are included:

- Handling at Sofia airport and transit customs clearance
- Transport up to arrival KN Sofia Warehouse
- Documentation and communication expenses

per consignment:

50 kg	EURO	126,00	800 kg	EURO	402,00
100 kg	EURO	162,00	900 kg	EURO	426,00
200 kg	EURO	198,00	1.000 kg	EURO	450,00
300 kg	EURO	234,00	1.100 kg	EURO	474,00
400 kg	EURO	270,00	1.200 kg	EURO	498,00
500 kg	EURO	306,00	1.300 kg	EURO	522,00
600 kg	EURO	330,00	1.400 kg	EURO	546,00
700 kg	EURO	378,00	1.500 kg	EURO	570,00

Chargeable weight/conversion rate: 1 cbm = 167 kg m/m 50 kg

Important:

Please note that timely delivery to the booth cannot in all cases be guaranteed for shipments that arrive later than the given deadline. Special express delivery from airport of entry will be subject to extra charges. Although courier shipments are subject to extra charges. For shipments which arrive later than 5 working days prior day of delivery - 50% surcharges for late arrival.

3. Seafreight Import - Upon request

4. Storage of empty and full packages :

4.1. Storage of empties* :

Collection of the empty packing materials, marking, storage during the event, redelivery after the closing of the exhibition, incl. all extras and surcharges. (per piece and started cbm) 50,00 € / cbm

Minimum fee 2 cbm

* Examples of empties: pallets, cases, crates, machine cradles. The invoiced volume is determined by the volume of cubic space they fill upon receipt.

4.2. Storage of full goods and /or consumables*

Takeover from stand, interim storage and redelivery to stand acc. to instruction, incl. all extras and surcharges. (per piece and started cbm) 74,00 € / cbm

Minimum fee 2 cbm

* Material containing not only packaging but also exhibition goods, stand-building materials, tools, etc. is not regarded as "empty packaging", and thus also not treated as such in terms of liability

5. Customs clearance

5.1.	Temporary customs clearance, clearance of duty free Goods or release for free circulation Per declaration/ handling process	90,00 €
5.2.	Additional customs tariff position per 5.1. Per position	12,00 €
5.3.	Carnet ATA clearance	180,00 €
5.4.	Customs clearance on a T-1 document Per document	90,00 €
	Minimum charge / handling process Customs inspection /customs officer Based on time and effort	12,00 € according to outlay

6. Terms of payment

Details of our bank account are as follows: (Remitting charges are to be borne by the exhibitor)

Account Name:	Kuehne + Nagel EООД
Bank's Name:	Unicredit Bulbank AD
Bank's Address:	7 sv. Nedelya sq., Sofia 1000 , Bulgaria
SWIFT code:	UNCRBGSF
BGN Account No:	BG82UNCR70001520065612
EUR Account No:	BG36UNCR70001519879812

Exhibition Handling In- & Outbound Instructions

Exhibitor Name: _____

Contact Person: _____

Mobile Phone No.: _____

Hall + Booth No.: _____

INBOUND

<p style="text-align: center;"><u>Shipment Details:</u></p> <p>AWB, B/L: _____</p> <p>Number of packages: _____</p> <p>Measurements: _____</p> <p>Gross Weight: _____</p> <p style="color: red; font-weight: bold;">The addresser hereby declare that the shipment do not content of any dangerous goods and are proper marked as well as packed.</p>	<p style="text-align: center;"><u>Requested Delivery Date / Time at the booth</u></p> <p style="text-align: center;">_____</p> <p style="color: red; font-weight: bold; text-align: center;">IMPORTANT INFORMATION:</p> <p style="text-align: center;">Would you allow delivery of goods to your booth without a company representative on site, in case of early arrival at the fairground?</p> <p style="text-align: center;"> <input type="checkbox"/> YES <input type="checkbox"/> NO </p>
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ADDITIONAL ON SITE SERVICE

<p><input type="checkbox"/> Storage of empties</p> <p style="text-align: center;"><i>Please call +49 (0) 211 45 46 80 once empties are ready</i></p>	<p><input type="checkbox"/> Storage of full packing (exhibits / promo. Material) during running time of the show</p> <p style="text-align: center;"><i>Return delivery only on request by tel. call</i></p>
<p><input type="checkbox"/> Forklift Requested Date / Time: _____</p> <p style="text-align: center;">In case you require a mobile crane, please get in touch</p>	<p><input type="checkbox"/> Labour Requested Date / Time: _____</p> <p style="text-align: center;">with the above mentioned contact persons.</p>
<p><u>Customs Clearance Instructions:</u></p> <p><input type="checkbox"/> Temporary Customs Clearance</p> <p style="text-align: center;">(Please inform your contact person at Kuehne + Nagel to</p>	<p><input type="checkbox"/> Final Customs Clearance</p> <p style="text-align: center;">discuss and agree the details for customs clearance)</p>

OUTBOUND

<u>Consignee / Delivery Address</u>			<u>Handling Agent / Transport Comp. (if not Kuehne + Nagel)</u>		
No.	Kind of packages	Description of Goods	Measurements Length Width Height		Gross Weight
<p><u>Requested Pick up Date / Time at the booth</u></p> <p>_____</p> <p>Documents attached by customer:</p> <p>Remarks:</p>			<p><u>Mode of transportation:</u></p> <p> <input type="checkbox"/> Truck <input type="checkbox"/> Sea <input type="checkbox"/> Air <input type="checkbox"/> Courier </p> <p>Special Instructions (e.g. Arrival Deadline and so on):</p>		
We place our irrevocable order for the further treatment of this shipment according to the above mentioned instructions.					
Date: _____			Signature and Stamp: _____		

Label

EXHIBTION:			
CITY:			
COUNTRY:			
EXHIBITOR:			
Hall :		STAND:	
PACKAGES:		of	
Dimensions (cm)			
Gross Weight		Net Weight	